

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 7<sup>th</sup> JULY  
2021 AT 7.45PM IN THE PENSIONERS HALL**

**Following the absence of the clerk the June meeting was forwarded until 7<sup>th</sup> July 2021**

**PRESENT:** Cllr R Peter (Mayor), Cllr R Kelly (Deputy Mayor), Cllr A Dixon, Cllr T Dixon, Cllr J Brown, Cllr B Crellin, Cllr G Brace, Cllr S Faulkner, Cllr D Burness, Cllr T Fitzwilliam, Mrs Cath Jopson (Clerk) and Ms Liz North (RFO/Assistant Clerk)  
0 members of the public were present.

**033/21: APOLOGIES FOR ABSENCE:**

Apologies were received from the following councillors: Cllrs Jakubowski, Donnelly, Billing and Pattinson

**034/21: MAYORS ANNOUNCEMENTS:**

The Mayor's statement had been circulated prior to the meeting for councillor's perusal this was as follows:

"May I start by raising the issue of electric scooters which has been brought up by individual Cllrs and members of the public. A number of near disasters have been cited and as a community we all need to be a lot clearer about the current laws covering the use of them and report any misuse to the police immediately.

It is with enormous pleasure that I see children shrieking with glee as they run from one part of the park to another. These major works have been a long haul for the community; indeed, I remember the first bids going in over 10 years ago. It has been one of the best things that has happened to Millom for a very long time. I am aware of some injuries inflicted by vandalism but we do have CCTV and will be searching for the culprits.

I thank Cllr Jakubowski and the Amenities and Recreation committee for dealing with all the heavy lifting in the final furlong. They have all done an amazing job and put their mark on the area. Well done.

Finally, I visited Millom Infants School again to look at their new playground. It is a creative and safe place to play and the children are obviously enjoying it. It was a very pleasant visit and it was hard not to just hop onto the equipment!"

**035/21: DECLARATIONS OF PECUNIARY INTEREST:**

No declarations of pecuniary interest were received.

**036/21: ACTIONS UPDATE FROM PREVIOUS MEETING HELD ON 26<sup>th</sup> MAY 2021:**

The clerk stated that all her actions had been completed and the information in relation to these were on the clerk's report which had been circulated prior to the meeting.

Haverigg Car Park - The clerk informed the council that the only outstanding action was from Cllr McGrath where he had to produce photos of the Haverigg Car Park. **Action: Cllr McGrath – photos of Haverigg Car Park**

The Clerk informed the council that she had a response from CBC about the upkeep of the carpark and that it was being looked into. (for further information see below in Haverigg Matters)

**037/21: TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 26<sup>th</sup> MAY 2021:**

The minutes had been circulated prior to the meeting and it was proposed that they be signed as a true and correct record. **Agreed and Signed.**

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**038/21: TO NOTE THE MINUTES OF THE A&R MEETING HELD ON 20<sup>TH</sup> MAY 2021:**

The minutes of the recent A&R meeting held on 20<sup>th</sup> May had been circulated for Councillor's information.

**039/21: TO NOTE THE MINUTES OF THE MAYOR MAKING HELD ON 19<sup>TH</sup> MAY 2021:**

The draft minutes of the Mayor Making held on 19<sup>th</sup> May had been circulated for information.

**040/21: OPEN TO PUBLIC:**

There were no members of the public were present.

**041/21: CUMBRIA COUNTY COUNCIL:**

The clerk informed the council that no report/update had been received from any of the Cumbria County Councillors. It was proposed that the clerk contact and politely ask if the CCC representatives could give an update when there was one or just inform us that there is nothing to report. The clerk also to ask if there is any further information on the unitary discussions. It was also requested that the question of a one-way system be placed onto the next agenda and any questions that councillors feel they want answers to from CCC be sent to the clerk for submission.

**Action: Clerk to contact CCC representatives/All councillors with any questions for CCC to submit to clerk for submission/Clerk to place One-Way system for Millom on next agenda**

**042/21: COPELAND BOROUGH COUNCIL REPORT:**

The clerk informed the council that no report/update had been received from any of the CBC representatives. A short discussion took place about the proposed one-way system for Millom Town. The clerk to add this item on the next agenda. **Action: Clerk to place on next meeting agenda.**

**043/21: MILLOM TOWN COUNCILLOR & CLERK'S UPDATE**

- a) To approve the Annual Governance Statement 2020/21 – It was proposed, seconded and agreed to accept that the Annual Governance Statement be signed as a true and correct record and submit accordingly. **Action: RFO to submit documents**
- b) To approve the Accounting Statements for 2020/21 – It was proposed, seconded and agreed to accept the accounting statements for 2021/21 as a true and correct record
- c) To approve new Account Signatories/Direct Debit Card on Co-operative Account – It was proposed, seconded and agreed to accept all the amendments to the Co-operative Account **Action: RFO to arrange for all amendments to be made**
- d) To approve the change of contract for the Bowling Green Agreement to the New Clerk Mrs Cath Jopson – It was proposed, seconded and agreed to forward the amended agreement to the Bowling Club for signature **Action: Clerk to arrange for new agreement to be signed.**
- e) To approve the closure of the Millom Mayor's appeal account and add into existing MTC main banking account – This was proposed, seconded and agreed. **Action: RFO to arrange the closure of account**
- f) Clerk's Report. The Clerk had prior to the meeting send out a copy of a report of what had been going on in the office/update of actions for councillor's information. The councillors felt that this was a useful piece of information and requested that it be continued in the future. **Action: Clerk to continue with written monthly reports**

**044/21: TOWNS FUND BID**

As yet no further information has been received in relation to the Towns Fund Bid.

**045/21: ENVIRONMENT PARTY COMMITTEE**

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The minutes of the recently formed Environment Party Sub-Committee had been circulated for councillor's information. It was reported that it was going to be quite an in-depth project for the committee and that they would update the Council at every opportunity.

**046/21: MILLOM TOWN PLAN**

It was noted that this was to be discussed at the A&R meeting tomorrow Thursday 8<sup>th</sup> July in the council offices and that a report would be forwarded to the Council.

**047/21: HAVERIGG ISSUES:**

- a) Haverigg Car Park - The clerk had circulated a response from CBC with options in regard to the car park, these were as follows:

- Offer the car park on the open market for private purchaser
- Offer the car park to the shop owners adjacent to purchase
- Asset transfer to Millom Town Council for a nominal fee

After a short discussion it was agreed to obtain further details in relation to the asset transfer and it was agreed that this would be the best and only option if it was put into a state of good repair before the transfer was agreed. A quotation for the work had been received by local Haverigg Councillor at a cost of £10500.00. **Action: Clerk to obtain further details on asset transfer and place on the agenda at the next meeting.**

- b) HMP Haverigg - It was reported that the Prison had carried out a good job in clearing the weeds on the roadside. There had been a meeting with the prison representatives and 4 of the Millom councillors. The meeting had been very successful and a work schedule is to be co-ordinated and sent to the prison to them to carry out tasks accordingly. **Action: Clerk to circulate work sheet. Action: Councillors to liaise with Clerk and send their completed work sheets for collation and remit to the HMP Work Party**
- c) Line Markings – It was reported again that the white lines outside the Inshore Rescue building needing re-painting and also the car park area at Haverigg. There was also concern about the traffic around the big light in Haverigg as the lines did not appear to be in a state of good repair and needed re-painting too and concern was cars were not adhering to the road signs at this point and that it was an accident waiting to happen. **Action: Clerk to arrange for line painting and to contact CCC Highways regarding the dangerous issues around the light.**
- d) Tarn Head Lane/St Luke's Road – The clerk had informed the council that on investigation of land ownership it appeared that these areas did not actually belong to anyone (according to Land Registry search). It was proposed and agreed that we ask Cllr McGrath if there was anything the council could do in getting grants etc to get these roads repaired. **Action: Clerk to liaise with Cllr McGrath**
- e) Sand Dunes – It was reported that some old barbed wire fencing had appeared uncovered due the high winds of late and that it was now a danger to anyone walking in that area. Cllr Faulkner to send photos to clerk. **Action: Clerk once received photos of wire etc to seek help to remove this as a matter of urgency**

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**048/21: MILLOM AND HAVERIGG CIVIC SOCIETY**

A request has been received for a donation of £15 towards the membership fees to the Civic Voice. This was proposed, seconded and agreed. **Action: RFO to arrange payment of £15 to Millom & Haverigg Civic Society**

**049/21: ANNUAL TOWN AWARDS:**

This to be placed onto the next agenda. **Action: Clerk to add onto next Town Council meeting agenda**

**050/21: MILLOM MARKETS:**

Cllr Dixon reported that he had been approached by a former market trader who wondered if the Council had any objections to them holding a regular market every Wednesday in the market square. After a short discussion it was felt that it could be good for tourism in the summer months and if it went ahead all covid restrictions (if there were any) be put in place. The market trader was also to ensure that they had arranged for all necessary permits/insurance/safety and public liability to be in place before it went ahead. It was also felt necessary for the council to consult all local business and ask for their thoughts on this. It was proposed and agreed that Cllr Dixon go back to the interested party and inform them of the council's thoughts. **Action: Cllr Dixon to respond to former market trader**

**051/21: PLANNING:**

The following planning applications had been received for council's comments:

**CH/4/21/2228/OF1 - Erect Port to Front Elevation - 189 Devonshire Road, Millom -**  
**The Council have no objections in principle to this application**

**CH/4/21/2257/OF1 – Extension of Accommodate a New Entrance Lobby to an**  
**Exi4/21/2214/OB1 - Variation of Condition 5 (Footways) of Planning Approval**  
**4/16/2339/OR1 - Former Council Yard, Holborn Hill, Millom -** The Council have no objections in principle to this application but note the previous correspondence with yourselves dated 25th May 2021

**CH/4/21/2257/OF1 – Extension of Accommodate a New Entrance Lobby to an**  
**Existing Ward Millom Hospital, Lapstone Road, Millom -** The Council have no objections in principle to this application.

**4/21/2281/TPO – Works to Two Sycamore Trees situated in a conservation area –**  
**Lancashire Road, Millom -** The Council have no objections in principle to this application

**4/21/2288/OF1 – Solar Lighting to the Multi-purpose Sports Track (11 in total) –**  
**Playing Field, Millom School, Salthouse Road, Millom -** The Council have no objections in principle to this application

**CH/4/21/2229/OF1 – Erect Single Storey Extension to Rear Elevation and Raise Party**  
**Garden Wall to 1.8m – 6 Derwentwater Close, Millom -** The Council have received objections from the neighbouring property complaining that the extension foundation wall looks as though it is being installed on their property. The Council request that further investigation into this application is made to ensure that there is no encroachment on neighbouring property.

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**Action: The Clerk to reply to CBC with councillor's comments of each of the planning applications**

**052/21: ACCOUNTS:**

A copy of the accounts had been circulated for councillor's information prior to the meeting. It was unanimously agreed that these be paid accordingly. **Action: RFO to pay all outstanding invoices.**

**053/21: ANY OTHER BUSINESS:**

The following items are to be placed onto the next agenda:

- Dog fouling
- Church Walk – CCC how fast is work going to commence/responsibilities
- Previous Actions follow up
- Millom Toilets
- Footpaths

There being no further business the meeting closed at 08.20pm

Cllr R Peter, Mayor..... Dated: 28<sup>th</sup> July 2021

**ACTIONS:**

- 034/21: Cllr McGrath – photos of Haverigg Car Park**
- 041/21: Clerk to contact CCC representatives/All councillors with any questions for CCC to submit to clerk for submission/Clerk to place One-Way system for Millom on next agenda**
- 042/21: Clerk to add proposed one-way system for the town on the next agenda**
- 043/21 (a) RFO to submit documents**
- (c) RFO to arrange for all amendments to be made.**
- (d) Clerk to arrange for new agreement to be signed.**
- (e) RFO to arrange for the closure of account**
- (f) Clerk to continue with written monthly reports**
- 047/21 (a) Clerk to obtain further details on asset transfer and place on the agenda at the next meeting.**
- (b) Clerk to circulate work sheet. Action: Councillors to liaise with Clerk and send their completed work sheets for collation by the Clerk and remit to the HMP Working Party**
- (c) Clerk to arrange for line painting and to contact CCC Highways regarding the dangerous issues around the light**
- (d) Clerk to liaise with Cllr McGrath**
- (e) Clerk once received photos of wire etc to seek help to remove this as a matter of urgency**
- 048/21: RFO to arrange payment of £15 to Millom & Haverigg Civic Society**
- 049/21: Clerk to add onto next Town Council meeting agenda**
- 050/21: Cllr Dixon to respond to former market trader**
- 051/21: The Clerk to reply to CBC with councillors' comments of each of the planning applications**
- 052/21: RFO to pay all outstanding invoices.**