



MILLOM TOWN COUNCIL

Dear Councillors,

20th June 2022

You are summonsed to attend a Meeting of Millom Town Council in the Council Offices commencing **07.30pm** on **Wednesday 29th June 2022** in the council offices.

Cath Jopson
Clerk to the Council.

A G E N D A

1. APOLOGIES FOR ABSENCE:
2. EXCLUSION OF PRESS & PUBLIC: (Public Bodies Admission to Meetings Act 1960) To consider whether there are any agenda items during consideration of which the press and public should be excluded
3. MAYOR'S ANNOUNCEMENTS:
4. DECLARATIONS OF PECUNIARY INTEREST: To receive declarations, by elected and co-opted members of interests in respect of items on this agenda
5. ACTIONS UPDATE FROM PREVIOUS MEETING MINUTES: – To review any incomplete actions
6. TO APPROVE THE MINUTES AS A CORRECT RECORD OF: Town Council Meeting held on Friday 25th May 2022
7. OPEN TO PUBLIC - **Not exceeding 15 minutes*
8. ACCOUNTS/FINANCE COMMITTEE:
 - To examine and approve accounts for payment (sheet attached)
 - To examine and approve petty cash accounts (sheet attached)
 - To note the receipt of income
 - To receive and note the bank reconciliation

Annual Governance and Accountability Return (AGAR) 2021-22

- To note the Annual Internal Audit Report for 2021-22 included as part of the AGAR 2021-22.
 - To approve Section 1 - Annual Governance Statement 2021-22 for Millom Town Council, AGAR 2021-22.
 - To approve Section 2 - Accounting Statements 2021-22 for Millom Town Council, AGAR 2021- 22.
 - To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
 - To approve Finance Committee's recommendations
9. MILLOM TOWN COUNCIL VACANCY:
 - To review any applications for the vacancies on the MTC Council (Copy attached of applications received)

10. CUMBRIA COUNTY COUNCIL: Any Updates/Issues to be addressed
11. COPELAND BOROUGH COUNCIL REPORT: Any updates/Issues to be addressed
12. CUMBERLAND SHADOW AUTHORITY: To receive any updates from Cllr Kelly
13. CUMBRIA ASSOCIATION OF LOCAL COUNCILS
 - AGM – To nominate a councillor to be a representative on Cumbria Association of Local Councils – Cllr McGrath would like to put his name forward as a member
14. MILLOM TOWN COUNCILLOR AND CLERKS UPDATE:
 - Clerks update attached/circulated (if anyone would like a hard copy please let me know (emailed out for information))
15. TOWNS FUND BID UPDATE – To receive any updates from Cllr Kelly
16. MILLOM TOWN PLAN UPDATE – To receive any updates from Cllr Burness
17. UPDATE OF MEETINGS HELD PRIOR TO THE MEETING:
 - Draft Finance Committee minutes of meeting held on 16.06.22
 - Ghyll Scaur Quarry
18. GDF COMMUNITY PARTNERSHIP UPDATES/CORRESPONDENCE:
 - To receive any correspondence in relation to the proposed GDF Community Partnership
19. GDF COMMUNITY PARTNERSHIP MEMBERSHIP: Placed on the agenda by Cllr Bridget
20. LOSS OF PODIATRY SERVICES: Placed on the agenda by Cllr Peter
21. ONE-WAY SYSTEM/SPEED BUMPS: Placed on agenda by Cllr Burness
22. ISSUES WITH YOUNG PEOPLE: Placed on agenda by Cllr Bridget
23. HAVERIGG/HAVERIGG PARK ISSUES/UPDATE:
 - To receive any updates, issues in relation to Haverigg and Haverigg Park Areas
 - To note quotations for Haverigg Park remedial works
 - Haverigg Park Annual Inspection by ROSPA
 - Dynamic Dunescapes – want to hold a ‘Wild Yoga’ session on the dunes 19th August – would like MTC’s permission to go ahead with this.
24. MILLOM/MILLOM PARK ISSUES:
To receive any issues since the February meeting within the town of Millom and Millom Park areas:
 - Millom Guide Hall
 - Millom Park Annual Inspection by ROSPA
 - Queen’s Park Development Site – to receive statement from Home Group (Copy enclosed in working papers – for information)
25. MILLOM TOWN COUNCIL POLICIES:
To agree and adopt the following policies – copies for these in the working papers
 - Staff Appraisal Policy
 - Financial Reserves Policy
 - Financial Regulations Policy

26. CORRESPONDENCE RECEIVED FOR ACTION/INFORMATION:

- Correspondence received for information – **All correspondence for information only circulated via Email from Clerk (see Clerk's report)**
- Request for donation from CAB

27. PLANNING: To consider and comment upon planning applications notified by Copeland Borough Council since last meeting. *(All plans are now sent via email prior to the meeting for review)*

- **4/22/2249/OF1 - Change of Use of Premises from Library to Office Hub with Ancilliary Meeting Rooms and Car Parking – Millom Library. Millom Council Centre, St George's Road (there is a hard copy of proposals in the office for perusal before the meeting if anyone wishes to see them)**
- **4/22/2223/OF1 – Extension to club house for use as a lounge and new associated disabled W.C facility – Millom Rugby League Club**
- **4/22/2229/OF1 – Extensions to the Rear Elevation and Detached Garage – Sunnycroft, Boundary Lane, Millom**
- **4/22/2232/OF1 – The Removal/Demolition of the Structurally Unsafe, Cloak Room Porch and Replacing with an extension to the existing classroom to retain the internal space needed. The proposed extension also includes the provision of disability ramp to the nursery classrooms – St Jame's School, Lonsdale Road, Millom**
- **4/22/2248/OF1 – Erection of Detached Garage – 40 Churchill Drive, Millom**
- **4/22/2242/OF1 – Part Two Storey and Part Single Storey Extension to Side Elevation with Single Storey Extension extending along Rear Elevation – 64 Lowther Road, Millom**
- **4/22/2239/OF1 – Construction of a Four Bedroom (Room in roof type) Detached Dwelling with Associated Lanscaping – Land Adjacent to 93 Market Street, Millom**
- **4/22/222247/OF1 – Outline Application with all matters reserved for a single storey dwelling – Land to the Rear of Holborn Hill, Millom**

28. ANY OTHER BUSINESS TO NOTE FOR THE NEXT MEETING:

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests who have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests whom they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting