

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
31st MARCH 2022 AT 07.30PM IN THE TOWN COUNCIL OFFICES**

PRESENT: Cllr R Peter (in the Chair), Cllr R Kelly, Cllr G Brace, Cllr S Faulkner, Cllr J Brown, Cllr D Billing, Cllr D Burness, Cllr G McGrath, Cllr T Lees, Cllr R Pattinson, Cath Jopson Town Clerk and RFO/Assistant Clerk Liz North

242/21: APOLOGIES:

Apologies were received from Cllrs A Dixon, T Dixon and B Crellin

243/21: EXCLUSION OF PRESS & PUBLIC:

No members of the press or public were in attendance.

244/21: MAYOR'S ANNOUNCEMENTS:

The following Mayor's announcement had been circulated to all councillors for their information it read as follows:

"At the time of writing, I first of all have to admit to an interest as chair of MNC Unit three as I reopened the charity shop for it today.

The shop is completely revamped and looks great, plus, I picked up a CD player for only £3.00! Unit three helps support people who have all kinds of problems and who are looking for opportunities to improve their lives. The shop supports that.

I would like to thank HMP Haverigg for all their hard work by the Peel. They are doing an amazing job and it is much appreciated by the local community.

Finally, I would like to thank Pellymounters for their terrific contribution to Ukraine. We will talk about this later in more detail but this hands-on approach is superb and we should be very proud of this local business"

245/21: DECLARATIONS OF PECUNIARY INTEREST:

No declarations of pecuniary interest were received.

246/21: ACTIONS UPDATE FROM PREVIOUS MEETING MINUTES/TO REVIEW ANY INCOMPLETE ACTIONS:

The clerk reported that most of the office actions had been completed. The only two to chase up were the letter to Citizen's Advice Bureau regarding the office in Millom and a letter to CBC with concern about holiday homes in Haverigg. **Action: Clerk to write these two letters as requested at the last meeting in February**

247/21: TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 23rd February 2022:

A draft copy of the minutes had been circulated to all councillors for their perusal and amendment if required. Following the circulation, it was proposed by Cllr B Kelly, seconded by Cllr S Faulkner and agreed that the minutes be signed accordingly as a true and correct record.

248/21: OPEN TO THE PUBLIC:

- Fairtrade Town Status – Mrs V Towndrow and colleague attended the meeting and gave a short presentation regarding their concern about the possibility of losing the Fairtrade Town Status. Millom was the second Cumbrian town to achieve Fairtrade Status some 18-years ago. A short discussion took place and Cllr Kelly informed that he would be interested in raising awareness to encourage local businesses to use the fairtrade goods as would Cllr Brown. It was proposed by Cllr J Brown that the council pass a resolution for fairtrade – Northern Region and support the Millom Group to encourage businesses and schools to pledge their continuing support. This was seconded by Cllr R Kelly and agreed. Mrs

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
31st MARCH 2022 AT 07.30PM IN THE TOWN COUNCIL OFFICES**

Towndrow informed the councillors that there was to be a Pea/Pie supper in the guide hall on 29th April if anyone wished to come along and support the group. Posters were handed out and Cllr Brown to circulate, clerk to place onto FB page. Mrs Towndrow informed the councillors that the next meeting will be held on 4th April at 18 Bowness Road, commencing at 01.30pm. **Action: Cllr R Kelly to take this forward**

- Local parishioner of Millom Without gave a short presentation about how the town could use the palladium building for an arts/craft, picture house and other various projects such as conference facilities, Venue for National Theatre etc, she also felt that MTC were missing a trick here especially as somewhere for both local and visitors to attend. Cllr Peter thanked the parishioner for her information but informed her that without knowing who actually owned the building it would be impossible to take anything forward. It was also noted that these projects were also part of the town bid. **Action: Clerk to find out who owns the Palladium building.**

249/21: MILLOM TOWN VACANCY:

One application for the vacancies on the town council had been received from Ms Jan Bridget. Cllr Burness commented that it was a very good application. It was proposed by Cllr J Brown that we accept the application from Ms Jan Bridget to be co-opted onto the council. This was seconded by Cllr R Kelly and unanimously agreed by all councillors. **Action: Clerk to contact applicant and arrange for new councillor pack and forms to be sent out.**

250/21: CUMBRIA COUNTY COUNCIL:

Cllr McGrath informed the council that there was going to be further funding available from the Environment Committee and after discussion with CCC D Wilson it had been agreed to try and get funding for a walkway along the new road into Millom and resurfacing works at Haverigg beach area. **Action: Clerk to get quotations and send to CCC D Wilson with proposals.**

251/21: COPELAND BOROUGH COUNCIL:

Cllr Peter again repeated her concerns regarding the Town Fund Bid and the proposals for the market square and the lamp in Haverigg and that going forward the Mayor of Millom and Copeland need to work together on these projects enabling all parties to be happy with what is proposed. These proposals will be discussed with the Chairman of the Towns Fund Bid in May. **Action: Clerk to liaise with Towns Fund Board Chairman regarding meeting on 11th May 2022.**

252/21: MILLOM TOWN COUNCILLOR AND CLERK'S UPDATE:

All correspondence that was not in with the working papers had been circulated for councillors' information prior to the meeting along with the Clerk's update.

253/21: DISCUSSION ON THE ONGOING ISSUES IN UKRAINE:

Cllr Peter informed the council that the Rev. Rachel Street alongside Jackie Moore of the Beggars Theatre and Pellymounters Isobel Park had all arranged for donations etc to be taken to Poland for the evacuees of Ukraine. The Rev Street was also liaising with various institutions for the re-settlement of Ukrainian families in the area. Cllr McGrath proposed that perhaps a short meeting with the existing group could give a short presentation to the councillors at the next meeting. He also proposed that a letter of support be written to Rev Street too. This was seconded by Cllr R Peter. **Action: Cllr Peter to get in touch with Rev Street and ask if she wanted to give a short presentation at the next meeting. Clerk to write a letter of support from the council.**

254/21: TOWNS FUND BID UPDATE:

Cllr Kelly informed the councillors that he had a meeting with the Town Fund Board the following day. Cllr Peter proposed that as the Town Council representative he should make it clear that the Town Council were not happy with the proposed plans, especially those for the market square and the lamp in Haverigg and that they had not been consulted on any of the projects. After a rather short heated discussion took place, it was agreed that Cllr Kelly ensure that the board know of the

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
31st MARCH 2022 AT 07.30PM IN THE TOWN COUNCIL OFFICES**

disapproval of the plans from the elected Millom Town Council. This was seconded by Cllr Faulkner and agreed.

Cllr Brace proposed that as Millom Town Council were unhappy about the developments it would be best to put anything further on for discussion until the meeting with the chair of the Town Fund Bid. This was seconded by Cllr Pattinson and agreed. **Action: Cllr Kelly to inform the Town Fund Board that the Town Council at the next meeting that Millom Town Councillors were not happy with the proposals for the Market Square and the lamp in Haverigg and before any further plans are agreed.**

The clerk informed the councillors that she had been in touch with the chairman of the towns fund and a meeting to discuss things had been arranged for 11th May after the elections. **Action: Clerk to remind councillors of the meeting date nearer the time of the proposed meeting date.**

255/22: MILLOM TOWN PLAN UPDATE:

Cllr Burness reported that as yet there were no updates on the Town Plan.

256/21: QUEEN'S PLATINUM JUBILEE CELEBRATIONS:

The clerk informed the Councillors that as the Picnic in the Park celebrations were being held in the town park the Council had to take the lead on this project. It was proposed by Cllr McGrath that Mr Simon Donnelly be the main Project Leader in this project and work in conjunction with MTC. This was seconded by Cllr Peter. Cllr McGrath also proposed that the sum of £500 be made available for the celebration bunting etc. This was seconded by Cllr Burness, Mr Donnelly to raise invoices for MTC to pay out the £500. **Action: Clerk to liaise with Project Leader Mr Donnelly and arrange payment of invoices.**

257/21: RESTRUCTURING OF COMMITTEES:

Notes from a meeting held in the council offices on 21st February where a small group met to discuss the re-organisation of the current committees and working groups had been circulated to the councillors. Cllr Brace gave a short presentation of what had been considered going forward in the new mayoral year. (hard copies of the proposals had been circulated for councillors in with the working papers) All agreed going forward in the new mayoral year to accept these changes.

258/21: UPDATE OF MEETINGS HELD PRIOR TO THE COUNCIL MEETING:

- Open Spaces meeting – notes were circulated from the meeting with Open Spaces for information
- Joint Member Coastal Working Group for Copeland – unfortunately this meeting clashed with another meeting that the councillors had to attend, clerk to inform the group and to ensure that they are sent data from the meeting which was held. **Clerk to contact CBC asking to ensure members of MTC are aware of the next meeting.**

259/21: GDF PARTNERSHIP UPDATES/FUNDING/CORRESPONDENCE:

MTC Representatives:

Following Cllr McGrath position as Chairman of the above partnership another councillor from the Town was needed to replace him as Cllr Billing's deputy. Cllr Burness showed her interest in this and all agreed that she be elected at deputy to shadow Cllr Billing. **Action: Cllr Billing to let GDF Partnership know of the change in circumstances and that going forward Cllr Burness would be his deputy.**

Funding:

Following a short discussion in regard to the GDF Funding a meeting has been arranged with councillors on 8th April to discuss what projects to propose for funding from the GDF funding. As Cllr Billing is the representative for MTC he is to take the lead at this meeting.

Action: Clerk to look at project manager costs for a feasibility study going forward. Cllr Billing to take lead at Meeting with regard to submission of projects for funding.

GDF Marine Geophysical Surveys & Support Activities:

A copy of the above had been circulated by the clerk for councillors' information.

260/21: HAVERIGG/PARK ISSUES/UPDATE:

Beach Café:

The clerk informed the councillors that the drain from the café was blocked and on inspection it needed to excavate a hole to investigate the blocked pipework. Following the inspection, the work needed was for the installation of a new manhole, gully and pipework. A quotation for the work had been received from JW Plant Solutions for £810 excluding VAT. Cllr McGrath proposed that the work go ahead immediately, this was seconded by Cllr Peter and agreed. **Action: Clerk to inform contractors to go ahead with the remedial works.**

Plot of Land behind Poolside:

The clerk informed the councillors that a proposal for a community garden had been submitted to CBC from MTC and were asking for a CAT (Community Asset Transfer) for the said land. Cllr McGrath proposed that if the Town Council were unsuccessful in this transaction CBC should stipulate that the plot stays as a garden and not for building. This was seconded by Cllr Brown and agreed. **Action: Clerk to keep councillors updated on progress and if unsuccessful ensure that a letter to CBC stipulate that the land stay as a garden and that it would not receive planning permission for any building.**

261/21: MILLOM/MILLOM PARK ISSUES:

Revamp of Council Website:

Some costings had been obtained to re-vamp Millom Town Council's website to make it more user friendly. Cllr McGrath proposed that further information was required with proper planning of what was actually needed on the website and look to replace this in the next financial budget. Going forward a working group should be set up to prepare and plan this. Cllr Lees seconded this and it was agreed. **Action: Working Group to be set up to look into the re-vamp of the website in the forthcoming year. Clerk to arrange.**

Dream Landscapes:

The clerk informed the council that due to fuel price increases going forward Dream Landscapes would have to raise his costs by approximately £80/month. Cllr McGrath proposed that we pay this additional cost. This was seconded by Cllr Kelly and agreed. **Action: RFO to inform Dream Landscapes that this extra cost was acceptable to the council.**

Refurbishment of Pavilion:

The clerk had circulated the existing plans for the pavilion. It was agreed that this project be left for now and it was agreed to look at it going forward for perhaps project funding from GDF Community Fund.

Queen's Park Development:

Concern was raised about the proposed site of the Queen's Park Development and as it was the first think that came into site on the entrance to Millom it was felt that it could perhaps be cordoned off with bill boards showing what development plans were. **Action: Cllr Peter to liaise with Home Group representatives in this regard.**

Library Building/Millom Hub:

Councillors were concerned about the lack of communication between CCC and CBC in regard to the Library Building/Library moving to the HUB and the non-opening of the CBC Front Desk in the library building which is having an impact on MTC's staff. Cllr Peter proposed that a letter be written to both parties asking for some feedback as to what is happening with these services and the building. She also proposed that a letter be sent to Sellafield to ask what their intentions were

for the library building. This was seconded by Cllr Faulkner and agreed. **Action: Clerk to write to CCC, CBC and Sellafield seeking clarification of what is happening with their services and the building in general.**

262/21: CORRESPONDENCE RECEIVED FOR ACTION/INFORMATION

All correspondence which had been received by the clerk had either been circulated via email and list sent for councillor's information.

A copy of CCC – Wildlife and Countryside Act 1981 – Order No: 1-2022 had been circulated for council's approval of this being added to the definitive map. It was proposed by Cllr Kelly that the council agree to this. This was seconded by Cllr Peter. **Action: Clerk to inform CCC of MTC decision**

263/21: PLANNING:

The following planning applications had been received for Councillor's information and comments:

- **4/22/2073/0F1 – Erect Ground Floor Extension to the rear – 130 Devonshire Road**
- **4/22/2068/0F1 – Erect Single Storey Extension to rear – 13 Willowside Park, Haverigg**
- **4/22/2085/0F1 – Erect Single Storey Extension to rear – 27 Lonsdale Road, Millom**
- **4/22/2100/0F1 – Alterations including part demolition and renovation of a former toilet block – Former Toilet block, Lancashire Road, Millom**
- **4/22/2120/OR1 – Application for approval of reserved matters relating to access, appearance, landscaping, layout & scale for the erection of one dwelling pursuant to Outline Approval 4/21/2470/0O1 – Rear Holborn Hill, Millom**
- **4/22/2117/O01 – Outline Application to Erect one dwelling – Shelley, Church Walk, Millom**

The council had no objections in principle to any of the above planning applications. **Action: Clerk to inform CBC Planning on council's comments.**

CONSULTATION PROPOSALS:

- **Consultation Proposal 6 – Albert Street**
- **Consultation Proposal 7 – Holborn Hill**
- **Consultation Proposal 8 – Market Square**
- **Consultation Proposal 9 – U4141 Millom Station Road/Duke Street**
- **Consultation Proposal 32 – Bankfield Road, Haverigg**

These consultation proposals are all to impose traffic regulation orders for the various streets in question

The council had no objections in principle to these proposals. **Action: Clerk to inform CBC of decisions on all planning applications received**

264/21: ACCOUNTS:

Park Play:

Cllr McGrath raised his concerns in regard to this years projected figures. Unfortunately, due to Park Play not happening during this financial year it had been removed from the new budget going forward. Cllr McGrath proposed that the sum of £5k be paid out of the current years budget (as it had been agreed in the previous budget). This was seconded by Cllr Faulkner and agreed that the money should be paid. **Action: RFO to arrange payment.**

Office Support:

The RFO reported that a fee of £600 would be the cost of office computer support from BM Tech Services. It was proposed by Cllr McGrath that we go ahead with this cost for the forthcoming year and perhaps look at it again before the next budget in greater detail. This was seconded by Cllr Falkner and agreed. **Action: RFO to liaise with BM Tech Services and pay the support**

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
31st MARCH 2022 AT 07.30PM IN THE TOWN COUNCIL OFFICES

package.

Millom Toilets:

The RFO informed the councillors that the water bill had risen significantly for the Millom Toilets. It appeared that the water was running continuously in the men's urinals due to the faulty hand washing machine. **Action: Clerk to look into this further**

HMP Working Party HMP Working Party

The clerk informed the council that arrangements have been made for the Working Parties to obtain any goods from PGM Builders and Tom's Tools for works that were being carried out for the Town Council. Up to date costs had been circulated for councillors' information.

Invoices:

Copies of the cheque sheet had been circulated for information of what is to be paid. Cllr McGrath proposed that all invoices be paid accordingly, this was seconded by Cllr Peter and agreed.

Action: RFO to arrange payment of outstanding invoices.

265/21: ANY OTHER BUSINESS FOR INCLUSION ON NEXT AGENDA:

- Millom Toilets - Action: **Clerk to include onto next agenda.**

There being no further business the meeting closed at 8.55pm

Signed: (Mayor) Dated: 27th April 2022

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
31st MARCH 2022 AT 07.30PM IN THE TOWN COUNCIL OFFICES**

ACTIONS:

- 246/21:** Clerk to write these two letters as requested to CAB and CBC at the last meeting in February
- 248/21:** Cllr R Kelly to take this forward
Clerk to find out who owns the Palladium building.
- 249/21:** Clerk to contact applicant and arrange for new councillor pack and forms to be sent out to Ms J Bridget
- 250/21:** Clerk to get quotations and send to CCC D Wilson with proposals.
- 251/21:** Clerk to liaise with Towns Fund Board regarding meeting on 11th May 2022.
- 253/21:** Cllr Peter to get in touch with Rev Street and ask if she wanted to give a short presentation at the next meeting.
Clerk to write a letter of support from the council.
- 254/21:** Clerk to remind councillors of the meeting date nearer the time of the proposed meeting date.
Cllr Kelly to inform the Town Fund Board that the Town Council were not happy with the proposals for the Market Square and the lamp in Haverigg.
- 256/21:** Clerk to liaise with Project Leader Mr Donnelly and arrange payment of invoices.
- 258/21:** Clerk to contact CBC asking to ensure members of MTC are aware of the next meeting.
- 259/21:** Clerk to look at project manager costs for a feasibility study going forward.
Cllr Billing to take lead at Meeting with regard to submission of projects for funding
Cllr Billing to let GDF Partnership know of the change in circumstances and that going forward Cllr Burness would be his deputy.
- 260/21:** Clerk to inform contractors to go ahead with the remedial works.
Clerk to keep councillors updated on progress and if unsuccessful ensure that a letter to CBC stipulate that the land stay as a garden and that it would not receive planning permission for any building
- 261/21:** Working Group to be set up to look into the re-vamp of the website in the forthcoming year. Clerk to arrange.
RFO to inform Dream Landscapes that this extra cost was acceptable to the council.
Cllr Peter to liaise with Home Group representatives in this regard.
Clerk to write to CCC, CBC and Sellafeld seeking clarification of what is happening with their services and the building in general.
- 262/21:** Clerk to inform CCC of MTC decision
- 263/21:** Clerk to inform CBC of decisions on all planning applications received.
- 264/21:** RFO to arrange payment.
RFO to liaise with BM Tech Services and pay the support package.
Clerk to look into this further
RFO to arrange payment of outstanding invoices.