

**MINUTES OF A ZOOM MEETING OF MILLOM TOWN COUNCIL HELD ON
WEDNESDAY 28th OCTOBER 2020 AT 7.30PM**

PRESENT: Cllr R Peter (In the Chair), Cllr A Dixon, Cllr T Dixon, Cllr J Brown, Cllr J Jakubowski, Cllr R Cummings, Cllr G Brace, Cllr R Kelly, Cllr B Crellin, Cllr T Fitzwilliam, Cllr S Faulkner, Cllr S Donnelly, Cllr S Carter, Cllr R Pattinson, Cllr D Billing, Mrs Vicky Bradley (Clerk) and Mrs Cath Jopson (Assistant Clerk)

086/20 APOLOGIES FOR ABSENCE:

Apologies were received from CCC Cllr K Hitchen

087/20 MAYORS ANNOUNCEMENTS:

A copy of the Mayor's announcements had been circulated for the councillor's perusal, prior to the meeting.

I was so very sorry to hear about the family difficulties being experienced by both Councillors Angela and Tony Dixon. These awful things come to try us and I am sure that they and their family will stay strong and cope with everything that life throws at them as they always do.

I wish their son a speedy and complete recovery.

Cllr. Angela Dixon has had the luck and misfortune to be Mayor for around two and a half years. Luck, because it is an elevated position as first citizen of Millom with the opportunity to make positive changes. Misfortune, because it is an unpaid position carrying a large amount of work. Angela has had additional misfortune in that at the time of her office she has had to deal with floods and a pandemic. She has done both admirably as well as fulfilling the other responsibilities of her office. In short, a spectacular performance.

Angela and I have always agreed with each other on the need for continuity of policy if Millom is to get anywhere in a difficult political environment. Accordingly, at least until next May I will be working to her agenda. The only substantive change will be to introduce a one year long honorary position of Mayor Emeritus, roughly translated a 'retired mayor'. This carries no extra workload, but is purely in recognition of sterling service.

Finally, because the world of Zoom has made everything a little more hard to keep track, I would be grateful for a short paragraph from each Cllr. outlining what exactly they are up to. And I would remind Cllrs. that every initiative or action needs to go through the office on every occasion.

088/20 DECLARATIONS OF PECUNIARY INTEREST:

Cllr R Cummings declared a pecuniary interest in Item 19 – Planning Application No: CH/4/20/2419.

089/20 ACTION UPDATE FROM PREVIOUS MEETING:

The clerk informed the Councillors that all clerk's actions had been completed.

Action 070/20 – Cllr T Dixon informed the Council that due to the Covid-19 pandemic it was felt that the contact with the school representative should be taken off the agenda for now until such time the representative feels that they can commit to the position. **All agreed**

Action 071/20 – Cllr Jakubowski has received no further plans from Ian Armstrong for circulation and had rec'd no article for submission in Around the Combe.

Action 074/20 – Cllr Faulkner informed the Council that this action was in hand and would be circulated as soon as it was in draft form.

Action 080/20 – Clerk has received a quote of £348 incl VAT to remove the broken bollard at Haverigg – **All Agreed, clerk to arrange.**

090/20 TO APPROVE THE AMENDED MINUTES FROM THE MEETING HELD ON 30th SEPTEMBER 2020:

It was **AGREED** that the minutes be signed as a true and correct record of the meeting, this was proposed by Cllr R Kelly and seconded by Cllr T Dixon, and the chair signed these.

**MINUTES OF A ZOOM MEETING OF MILLOM TOWN COUNCIL HELD ON
WEDNESDAY 28th OCTOBER 2020 AT 7.30PM**

**091/20 TO NOTE THE MINUTES FROM THE A&R MEETING HELD ON 16th OCTOBER 2020
AND RECEIVE ANY UPDATES:**

A copy of the draft minutes from the recent A&R meeting had been circulated for councillor's information. Cllr Jakubowski stated that there were no updates to report at this present time.

**092/20 TO NOTE THE MINUTES OF THE FINANCE MEETING HELD BY EMAIL ON 15TH
OCTOBER 2020:**

These were noted and duly signed as a correct record.

093/20: OPEN TO THE PUBLIC:

There was no public participation.

094/20 CUMBRIA COUNTY COUNCIL UPDATE:

The clerk reported that Cllr K Hitchen had been in touch to say that he had no updates at the moment

095/20 COPELAND BOROUGH COUNCIL UPDATE:

The Clerk informed the Councillors that even if the Town Council reply to the Copeland Plan 2017-2035 Consultation as a body they really need to reply individually. Cllr R Kelly & D Billing to discuss the draft reply for the submission from MTC for agreement by the rest of the council.

Action: Cllr R Kelly/Cllr D Billing

096/20 MILLOM TOWN COUNCILLOR AND CLERKS UPDATE:

- a) **Office Move update** - The clerk informed the meeting that the draft lease had not yet been received. This is being chased up so we can get a completion date asap. The clerk also informed the Council that the painter was due to start on 2nd November then it would require a deep clean. It is hoped that the office will move around the middle of November.
Action: Clerk to chase up lease/arrange cleaning
- b) **Youth Councillor Update** – This item was discussed earlier in Item 089/20 and it was agreed that no further action be carried out at the present time.
- c) **Christmas Tree Lights** - West Lakes Electrical quoted for the Christmas tree lights for Haverigg and Millom trees. All agreed to go ahead with this quotation and order them. A discussion also took place as to where the siting of the Christmas tree would go a decision to be made at a later date. **Action: Clerk to order lights/check for any permits needed for tree**
- d) **To confirm agreement to verge strimming for wild flower patch – All agreed** to the quotation from CBC to cut the verges for the wild flowers.
- e) **Website – All agreed** to the quotation for the updating of the website so that it was accessible for the visually impaired/deaf. **Action: Clerk to contact**
- f) **Donation to GNAAS** - The clerk informed the Councillors that the previous donation was £200. Cllr T Dixon proposed that we donate £200 again this year. This was seconded by Councillor Billing. **Action: Clerk to arrange payment**
- g) **To review the quotations from Playdale for the repairs to Haverigg Park** – Cllr Brown informed the Councillors that the fence was now in a state of disrepair and it has now become an urgent matter. A discussion took place about the Rospa report and what actions were needed. Cllr T Dixon and Cllr D Billing to look at the Rospa report in detail and to see what was urgent. Cllr T Dixon, Cllr D Billing and Cllr J Brown also to look at Haverigg Park area. It was asked if we could source the cushion fall from an alternative source as it may be cheaper. Cllr Cummings also asked we check the Millom Rospa report for the action needed under the disabled swing **Action: Cllr T Dixon, Cllr D Billing and**

**MINUTES OF A ZOOM MEETING OF MILLOM TOWN COUNCIL HELD ON
WEDNESDAY 28th OCTOBER 2020 AT 7.30PM**

Cllr J Brown to meet Saturday 31st at 10am, Clerk to source prices for cushion fall/Rospa report for Millom

- h) To agree to Cllr R Kelly being deputy to Cllr R Peter – Cllr J Brown proposed that Cllr R Kelly be deputy to Cllr Peter, this was seconded by Cllr A Dixon. All Agreed**

097/20 IAN ARMSTRONG PROPOSED BUSINESS IDEA:

Cllr Jakubowski informed the Council that she was still waiting for the actual plans of the business idea from Mr Armstrong and that as soon as she had the information she would circulate to the Councillors. **Action: Cllr Jakubowski to circulate information when she receives it.**

098/20 SOCIAL HOUSING PROJECT UPDATE:

The minutes from the previous group meetings had been circulated to the councillors for perusal. A short discussion took place of how to go forward with this and Cllr T Dixon proposed that it may be feasible for this to be taken out of the Council's hands and would be a project for the Town's Board to fulfil. This was seconded by Cllr D Billing. **Action: Cllr R Kelly to approach Town Board**

Cllr D Billing stated that this was a key point in the consultation of the Copeland Plan and he thought that it needed to be read carefully by all councillors as it was a very important issue.

099/20 FOOTWAY LIGHTING:

The clerk had circulated the proposed CBC list of lights they wished Millom Town Council to take responsibility over. Cllr R Kelly proposed that the Town Council do nothing at the present time as the lights in question were situated mainly over Church Walk, which was going to be taken over by CCC and, therefore, it should be their responsibility to take over the lighting. **Action: Clerk to write letter confirming that MTC are not going to take over the responsibility of the lights in question.**

100/20 DONATION TO CHRISTMAS DISPLAYS:

Cllr R Cummings informed the council that Hope and Cope were advertising in Around the Combe for residents to decorate their windows/gardens and are happy to sponsor prizes such as 'best window', 'best garden' or 'best street'. There will be a route list of premises that have entered and prizes will be given accordingly. Cllr A Dixon proposed that a donation of £300 be given to Hope & Cope towards prizes. Cllr R Peter seconded this. **Action: Clerk to arrange donation**

101/20 MILLOM AND HAVERIGG CIVIC SOCIETY:

Cllr R Kelly raised his concerns in regard to the membership of the Millom Councillor Representative on this body. He stated that the Terms of Reference needed clarification; he is happy to be a council representative on this group but does not feel that the representative can speak on behalf of the council prior to any discussions taken at council meetings. He said he felt that it was a useful body with additional expertise but that the Town Council needed to keep a close eye on what was happening within the Society. It was also noted that there had not been an AGM and that this needed to happen as it was a key factor in the Terms of Reference. **Action: Cllr R Kelly to liaise with Society in regard to the amending of the wording in question and the AGM.**

102/20 CHRISTMAS MARKET:

Cllr R Peter informed the Councillors that she had thought long and hard about the Christmas Market as to whether it should go ahead or not. A discussion took place and it was unanimously agreed to go ahead with the holding of the market ensuring that all guidelines/risk assessments will be in place.

Cllr T Dixon stated that the market was due to be held on 5th December 10.00am to 2.00pm.

Action: Clerk to advertise/posters/book stalls.

**MINUTES OF A ZOOM MEETING OF MILLOM TOWN COUNCIL HELD ON
WEDNESDAY 28th OCTOBER 2020 AT 7.30PM**

103/20 TOWN FUND BID:

Cllr Jakubowski stated that Millom had been awarded a significant proportion of the Accelerator Fund which had to go towards the new Millom Park Project. Cllr Jakubowski was still waiting for the legal pack to come through and as time was running short (the project had to be finished by the end of March 2021) things would have to be moved forward pretty quickly, and although disappointing, the park would have to close until works had been carried out. It had been thought that the ground works could have been carried out by local tradesman etc. but due to the timescale CBC were willing to bear the cost of carrying out the ground works.

Cllr A Dixon informed the Councillors that she would no longer be the representative on the Towns Board for Millom Town Council. All agreed that Cllr R Kelly take over this role as the community representative on the Town Board. Clerk confirmed that the necessary paperwork has been completed to allow this to happen and Cllr Kelly should be invited to the next meeting.

104/20 PLANNING:

The following planning applications were sent for comments:

- **CH/4/20/2375 – Erection of a two storey, four bedroomed dwelling at 1 Lowther Road, Millom – No objections in principle to this application**
- **CH/4/20/2383 – Combining two shops into one, external and internal alterations, providing new rear access to the existing flats on the first floor level at Bargain Booze, 27 Wellington Street, Millom – No objections in principle to this application**
- **CH/4/20/2389 – To alter/enlarge the two existing garages on the site land laying to the south of Albert Street, Millom – No objections in principle to this application**
- **CH/4/20/2390 – Install a multi-purpose sports track around the perimeter of Millom School Playing Field 1km length x 2.5m wide plus extra 4.82 x 130m sprint track (re-submission) disabled access and earth bund at Playing Field Millom School, Salthouse Road, Millom - No objections in principle to this application**
- **CH/4/20/2407 – Erection of a Two storey extension to south west elevation at 4 Ennerdale Close, Millom – No objections in principle to this application**
- **CH/4/20/2403 – Erect dining room/utility room extension on end elevation (east) at Leanda, Haws Lane, Haverigg, Millom – No objections in principle to this application**
- **CH/4/20/2419 – Change of use of a dwelling/commercial property into one single dwelling at 24 Wellington Street, Millom – No objections in principle to this application**

105/20 ACCOUNTS:

The clerk had circulated all the accounts for perusal and comments from the councillors. All agreed that these were correct and should be paid accordingly. Cllr T Dixon queried to Zoom payments; the clerk confirmed that the monthly fee was £11.99 this enabled a dial in connection to be made to meetings in case of any access issues with technology. **Action: Clerk**

106/20 ANY OTHER BUSINESS:

The following items were agreed to be added to the next agenda.

- Inshore Rescue – Yellow lines
- Ambulance Service
- COVID – contact
- Christmas Presents/hampers

There being no further business the meeting closed at 08.40pm

**MINUTES OF A ZOOM MEETING OF MILLOM TOWN COUNCIL HELD ON
WEDNESDAY 28th OCTOBER 2020 AT 7.30PM**

Actions:

089/20 – Clerk to contact contractor

095/20 – Cllrs Kelly and Billing to draft response

096/20 a) – Clerk to chase lease/arrange cleaning

096/20 c) – Clerk to order lights/check for any permits needed for tree

096/20 e) – Clerk to contact

096/20 f) – Clerk to arrange

096/20 g) – Cllrs T Dixon, Billing and Brown to carry out Haverigg inspection/Rospa, clerk to check Millom Rospa and source prices for cushion fall

097/20 – Cllr Jakubowski to circulate any plans when received

098/20 – Cllr Kelly to approach Towns Board

099/20 – Clerk to write letter

100/20 – Clerk to contact

101/20 – Cllr Kelly to liaise with Millom and Haverigg Civic Society

102/20 – Clerk to arrange

104/20 – Clerk to contact planning

105/20 – Clerk to process payments

106/20 – Clerk to add items to next agenda